

Minutes

Board Meeting: December 01, 2018

Present:

	Name
1.	Layla Kilolu
2.	Beth Bouwkamp
3.	Garret Hillyer
4.	Ben Moseley
5.	Mark McCormick

9.	Andrew Long
10.	Brian Kim
11.	Cheng-Cheng Li
12.	Emily Ricker
13.	Angela Sebastian
14.	Shubanshu Jain
15.	Kishor Bhata

Agenda No.	Agenda Item
18/8/1	Approval of minutes from previous meetings
18/8/2	Beth- Housekeeping <ul style="list-style-type: none"> • Update Website • Upload meeting minutes
18/8/3	Garret- Housing updates (10 minutes)
18/8/4	Angela- Community Service updates <ul style="list-style-type: none"> • Upcoming event on Dec 8 • Acceptance for Ka Ipu 'Aina Program at Matson
18/8/5	Layla- Request for purchases from B-funds
18/8/6	Welcome Andrew as new GSO Rep + Lead event Coordinator
18/8/7	Spring 2019 CBI Planning
18/8/8	Upcoming events <ul style="list-style-type: none"> • East-West Fest • Potlucks
18/8/9	Proposed events <ul style="list-style-type: none"> • White elephant • Clothing exchange • Weekend cabin getaway
18/8/10	Moving forward: Goals for remainder of the year
18/8/11	Ben updates
18/8/12	Emily Updates
18/8/13	Shubanshu updates
18/8/14	Brian Updates
18/8/15	Mark Updates



18/8/1 Approval of minutes from previous meetings

Minutes from the previous board meetings were approved

18/8/2 Beth- Housekeeping

Beth mentioned the need for the EWCPA website to be updated with new board pictures as well as meeting minutes. Emily said she would be willing to do the website updates if she is able to get basic training on wordpress

Action Point: Layla will connect Emily with JP to get training on how to update the website

Layla asked that a google doc be created and shared with all board members to keep agendas from all meetings.

Action Point: Beth will create a google doc and share with board

18/8/3 Garret- Housing updates (10 minutes)

Garret asked the board to spread the news about housing survey and encourage people to fill it out. He gave an update on current numbers and reported that so far they has been 20-30 responses but is aiming for about 50. The goal of this survey will be to show housing things that need to be improved in the housing units.

He also updated the board on making a housing listserv and said that it is still being worked on.

18/8/4 Angela- Community Service updates

Angela shared with the board that EWCPA has been accepted to participate in the Matson container project. The event will take place on Feb 10 on Sandy Beach Park. She said 15-20 people will be needed to come work.

Action Point: Angela will create a poster to advertise the Matson container project event

Angela also shared with the board about an upcoming event on December 8 with North Shore Land Trust. All available spots in EWC cars are filled but others are welcome to join if they have their own transportation.

18/8/5 Layla- Request for purchases from B-funds

Layla reported to the board that there are currently two broken mic stands, one is an EWCPA mic stand and the other is Layla's personal stand which was returned broken after Concert on the Lawn. She said that in addition to replacing these two stands there is a need for more mic stands and music stands for the community to use. She proposed the use of B-funds to purchase stands and cables.



Layla also mentioned proposing to purchase printer and supplies for EWCPA use. She encouraged the board to make a list of things that need to be purchased for the community. It was decided that the board will allow those who are planning events but not on the board also add items to the list that may be needed for events.

Action Point: Layla will create a wish list with price estimates and get approval from Mona for purchases

The board also discussed the need to clean out the EWCPA office next semester.

18/8/6 Welcome Andrew as new GSO Rep + Lead event Coordinator

The board welcomed Andrew to the board to serve as GSO rep next semester. The board discussed potentially changing his title due to his role planning COL and upcoming assisting with East West Fest. It was decided that he will hold two titles.

18/8/7 Spring 2019 CBI Planning

The board talked about upcoming events for Spring 2019 CBI. Andrew will be planning these events. There will be a hospitality event on January 2, a board member is needed to speak about EWCPA on Jan 4, and lastly there will be a welcome back BBQ on January 11.

Action Point: Andrew will continue to plan CBI events and reach out to other board members if additional help is needed

18/8/8 Upcoming events

The board discussed East-West Fest and how the planning is going. Matt Kelty is still the event coordinator for the event. Andrew and Emily are Matt's assistants and helping wherever needed. Matt, Andrew, Emily will be point people to tell board if any additional help is needed as the event gets closer.

18/8/9 Proposed events

Layla mentioned a few proposed events that she would like to have throughout the next year. First she mentioned a clothing exchange which will take place next week. She also talked about the success of the Thanksgiving dinner and talked about having another holiday potluck before winter break potentially on the 15th. Lastly, she said she would like to do a weekend getaway for the board or even the larger community somewhere outside of town.

18/8/10 Moving forward: Goals for remainder of the year

The board thanked Kishor for his leadership and advising throughout this semester. The board thanked both Kishor and Brian for their hard work this semester and congratulations on graduating.

Goals for this year:

Angela mentioned that Adrian will no longer be able to continue doing movie nights next semester. Andrew said he would be willing to take it over and do the planning next semester.



The board also discussed having events next semester for certain positions such as:

- Housing events
- Spouse and family events
- Sustainability and community garden events

Cheng-Cheng said a goal for his position is to work on connecting the leadership programs to the larger EWCPA community. He proposed that having events that can connect the two groups might be helpful

Garret also proposed having a “meet your neighbor” event with floors to allow people to get to know each other better. It was mentioned that this might be good in the Spring when a new group of students arrive.

Layla proposed board “office hours” where the board has a certain time each week to spend time together hanging out and doing homework. This would also allow the community to come to the board with any concerns they have.

18/8/11 Ben updates

Ben reported that the recent craft fair was successful and thanked the board members who helped. There were a few leftover donations which will be kept and potentially sold next year or at other events throughout this year.

The board asked Ben if there has been any updates about a counselor being available in Burn’s hall. Ben said he will follow-up.

Action Point: Ben will follow up with Burn’s hall staff about potential for counseling

18/8/12 Emily Updates

Emily discussed the need to fill the Community Garden and Sustainability Coordinator position for next semester as Emily transitions to Vice President. She said that she has reached out to a few people who may be interested but nobody has committed yet.

18/8/13 Shubanshu updates

Shubanshu reported that things are good in Hale Kuhine and that he would also like to do some events next semester to bring people together.

18/8/14 Brian Updates

Brian updated the board on UH leadership changes and said that the UH board approved Lassner for both the position of president and chancellor. The next GSO meeting is on December 6 and Brian and Andrew will attend this meeting together.



18/8/15 Mark Updates

Mark said that he has a list of people who want to be involved in spouse and family events and is hoping to have 1-2 events next semester.