



Minutes  
Board Meeting: October 7, 2018

Present:

	Name
1.	Omid Sharbati
2.	Beth Bouwkamp
3.	Reksa Samudra
4.	Garret Hillyer
5.	Mark McCormick
6.	Brian Kim

7.	Benjamin Moseley
8.	Li Cheng Cheng
9.	Angela Sebastian
10.	Kishor Bhatta
11.	
12.	

**Meeting Agenda**

Agenda No.	Member	Agenda Item
18/10/1	Omid	Welcome 2018-19 EWCPA Board!!!
18/10/2	Beth	-Pass around sheet of names and emails - Updates -Goals -Next Steps
18/10/3	Group	Bonding Event: Discuss/Plan
18/10/4	Angela	-Proposal for creative dance class to be sponsored by the board - Updates -Goals -Next Steps
18/10/5	Ben	-Updates -Goals -Next Steps
18/10/6	Jain	-HK needs? I do not want you or other HK residents to continue referring to themselves as the forgotten dorm. <b>What can we do, what would they like us to do?</b>
18/10/7	Cheng - Cheng	-Updates -Goals -Next Steps
18/10/8	Mark	-Updates -Goals -Next Steps

18/10/9	Rachmat	-Updates -Goals -Next Steps
18/10/10	Brian	-Updates -Goals -Next Steps
18/10/11	Omid	Establish New Positions (Non-Voting Appointees)  After the meeting, I plan to email the community asking to learn who would be interested in these positions. I have a few people in mind but let's allow the community to provide their input then we can vote on the individuals nominated. <ul style="list-style-type: none"> <li>- <b>Website Manager</b> - Maintenance/Upkeep</li> <li>- <b>Social Media Manager</b> – Strategy/Updates</li> <li>- <b>Historian</b> – Photo/Video EWCPA events</li> <li>- <b>Social Activity Coordinators</b> (3)</li> </ul> -Nominate/Vote Andrew Long (C.O.L.) -EWF – Nominate/Vote Yu-Chieh -Weekly/Monthly Activities
18/10/12	Omid	<b>Ideas for new activities</b> I'd like to see us hosting an activity ASAP for the community!
18/10/13	Omid	<b>List-Serv Manager</b> – I believe JP and Samphoas handled this so I am fine with Kishor and I managing it
18/10/14	Omid	<b>Concert on Lawn</b> Date: Nov 4 or Nov 11 Food: Suggestions Flyer: Who is good at creating flyers?
18/10/15	Omid	Matson Project: Angela
18/10/16	Omid	Survey to Participants -Questions -Create/Distribute
18/10/17	Omid	Sensitivity/Title IX Training
18/10/18	Group	Discussion on future meeting times
18/10/19	Omid	Uploading of meeting minutes (previously done by JP) – I am ok with doing this
18/10/20	Garrett	-Updates -Goals -Next Steps
18/10/21	Group	Close



**EWCPA Board met on October 7, 2018 at 9am. Key discussion points are as follows.**

**18/10/1 (Omid) Welcome 2018-19 EWCPA Board!!!**

Omid greeted everyone and welcomed them to the 2018-2019 board

**18/10/2 (Beth) -Pass around sheet of names and emails**

Beth collected preferred names and emails from all present board members. She updated the board on what she worked on in preparation for the first board meeting.

**18/10/2.3 (addition) (not on agenda)**

Omid talked to the board about the International women's group that is forming through the EWC. He expressed that this group is looking into being sponsored by EWCPA. He explained that they may come to a future meeting to present what they want the group to be. The International Women's group has their first proposal event on Oct 23<sup>rd</sup> and Omid encouraged the board to attend if possible.

**18/10/3 (Group) Bonding Event: Discuss/Plan**

The board discussed when to have the upcoming bonding event. It was decided that the event should be only for board members. The event date was decided for either October 20 or 21<sup>st</sup>. It was discussed that not all board members may be able to attend due to travel but will try and have as many members attend as possible.

*Action Point:* Beth will send out doodle poll to determine which of the two proposed dates works for the most people. Cheng-Cheng will plan events for us to do. Location still to be determined.

**18/10/4 (Angela) -Proposal for creative dance class to be sponsored by the board**

Angela discussed the possibility of her creative dance class that she teaches on Saturday mornings be sponsored by EWCPA

*Action Point:* Omid will reach out the Mona and Angela about what the process is to have dance class sponsored by EWCPA

Angela then updated the board on what she has been working on. She said that she plans to conduct one or two events per semester. She also expressed that she has already made connections for future volunteer activities.

Omid talked with Angela about the Matson project (18/10/15) as this is an important fundraising opportunity. It was discussed that this event happens in February but for Angela to keep it in mind for the future. Angela then expressed that one of her goals is to find more fundraising opportunities and that she plans to work closely with Reksa on finding these opportunities.



### **18/10/5 (Ben)**

Ben gave an update than an EWCA member, Marleen Patton, has 10-12 tickets available for \$7 student tickets for an upcoming showing on Romeo and Juliet. At the time of the meeting he still has 6 tickets left. He expressed that if the board is interested or knows someone that might be interested to direct them to him.

Ben then talked about what his next steps are. He informed the board that he plans to meet with the EWCA in November. Omid suggested that Ben invited EWCA and Friends of the EWC to our future events to ensure they feel included in what the board plans.

### **18/10/6 (Jain) -HK needs?**

Jain was not in attendance yet the board discussed how best to include the Hale Kuahine dorm. Ideas were suggested on how include the Hale Kuahine community in the larger EWC community. Garret suggested that the board hosts an event in the HK courtyard. Omid discussed how he wants Jain to poll the HK residents on how they would like to be included and what they want from EWCPA events.

*Action Point:* Jain to poll HK residents on the best ways for them to feel included in the EWC community.

### **18/10/7 (Cheng -Cheng)**

Cheng-Cheng updated the board on some of the visiting groups that will be coming soon. The Asia Pacific Leadership participants are coming on October 13 and there will be a welcome BBQ being hosted that evening. Cheng-Cheng encouraged the board to attend that event if possible. Cheng-Cheng also said that APLP will be joining WES during their time and that all 25 participants will be living in Hale Manoa.

The board voted on the best date to host concert on the lawn. It was voted that the event be held on November 11.

### **18/10/8 (Mark)**

Mark updated the board on what he has been working on so far. He explained that he has a list of those who are here with family, spouse, or partner but hopes to update it. He also expressed a desire to expand the definition of partner to include those who may have partners, even if they are not in Hawaii.

*Action Point:* Mark will Send out an email through the Listserv that introduces himself and asks for event ideas.

### **18/10/9 (Reksa)**

Reksa updated the board on what he has been working on so far. He explained that he is waiting to hear from Angela and any future elected activities coordinator about next events. He also explained that he was given paperwork from Ben about the budget last year and he is reviewing those now. Omid expressed a goal of spending all the funds allocated to the EWCPA this year.



### **18/10/10 (Brian)**

Brian explained that he has not been able to contact GSO despite sending emails and attending office hours. Brian also explained that the next funding date for GSO is in November and that he plans to send out a notification to students a few weeks prior to the deadline.

*Action Point:* Garret and Omid will talk with Jonathan (GSO President) about getting in contact with Brian.

### **18/10/11 (Omid) Establish New Positions**

Omid explained the new positions that he is proposing to be added as non-voting members. The first position is historian. Adrian Alarilla was approved and voted in as historian.

The next position is multiple Social Activity Coordinators. Andrew Long was approved and voted in as a Social Activity Coordinator for Concert on the Lawn.

*Action Point:* Omid will send out an email asking for other students who are interested in volunteer positions. Students will receive volunteer hours while working in these positions.

### **18/10/12 (Omid) Ideas for new activities**

The board discussed ideas for future activities. The following physical activities were suggested: Four square, Kickball, Ping-pong tournament, Cricket, Soccer, Hikes (for those who do not have vehicles, using shuttles)

Additional activities were also suggested: TV watch party (potentially weekly event), Superbowl party, EWCPA thanksgiving party, Halloween party (potentially), Monthly birthday parties, more bbq/dinner events.

The board discussed how to best get list of EWC Participants birthdays. It was suggested to potentially have stock email sent out to education committee for them to BCC everyone with birthday in current month

It was decided that the board will see how the community responds to the events and go from there.

Omid also suggested to the board that members with facebook should follow EWCPA pages.

### **18/10/13 (Omid) List-Serv Manager**

Omid stated that him and Kishor will manage the Listserv.



### **18/10/14 (Omid) Concert on Lawn**

The board discussed which date would be best for Concert on the Lawn and it was decided that the event will be November 11. (See point 18/10/7).

The board discussed suggestions for food. The following suggestions were made: Poke, Coffee, Da Spot

*Action Point:* Garret will create flyer for Concert on the Lawn.

### **18/10/15 (Omid) Matson Project: Angela**

See point 18/10/4.

*Action Point:* Omid will give info to Angela

### **18/10/16 (Omid) Survey to Participants**

Omid expressed his intention to send out a survey to EWC Participants. He asked for suggestions on what questions to add. The following topics were suggested:

- One question to HK residents about how they can feel included
- Dietary needs (vegetarian, vegan etc.)/ Allergies
- Activity suggestions (what do you want from the EWCPA board)

Omid also informed the board that a gmail account was created for all outgoing mail.

*Action Point:* Omid will start survey and distribute to participants.

### **18/10/17 (Omid) Sensitivity/Title IX Training**

Omid discussed with the board the importance of us attending Title IX training. It was explained that the board should know the specifics on what their role is if students come to board members with concerns. It was decided that the board will attend training through the EWC.

*Action Point:* Ben will be coordinating the training with Burns Hall staff and report back to the board on a time when the training will be held.

### **18/10/18 (Group) Discussion on future meeting times**

The board decided when to hold the next board meeting. It was decided that the next meeting will be Oct 27 at 11:15am.



### **18/10/19 (Omid) Uploading of meeting minutes**

Beth explained that once the board meeting minutes are approved, they will need to be uploaded to the EWCPA website. Omid said he will upload them as he is familiar with wordpress. Omid will continue to do this unless the board appoints someone to be a website coordinator.

### **18/10/20 (Garrett)**

Garret updated the board on what he has been working on. He explained that he has been working with Sophie with the goal of connecting Burns hall and housing. He also created @halemanoarep page on facebook and encouraged board members to follow the page and share with others. Garret also shared some of the long term goals he has for the position such as increased transparency, restructuring gendered floors, and creating an email listserv for housing needs.

### **18/10/21 (Group) Close**

While closing out the meeting, the board discussed what will be discussed at the next meeting. The board will talk about the process to have a group sponsored by EWCPA.

Beth also asked about supplies to be used for updating bulletin boards.

*Action Point:* Beth to send email to Amali and Sampos about where to get supplies for bulletin boards.

As there were no other matters to be discussed, the meeting adjourned at 10:30 am.