



Minutes
Board Meeting: November 4, 2017

Present:

	Name
1.	Andrew
2.	Ben
3.	JP
4.	Joyce
5.	Rika
6.	Tsom
7.	Amy
8.	Amali

Index	Agenda Item	Reporting Person
1/17.1	Past Project Recap: A. Meeting with the Education Team, EWC	JP
	B. Global Networking Night	Joyce
	C. Ho'oulu 'Aina Work Day	Elyssa
1/17.2	EWCPA Team-building - Feedback + Follow-up event	JP
1/17.3	2017 Concert on the Lawn	Tsom
1/17.4	Housekeeping Updates	



	A. HM/HK Updates	Matt & Todd
	B. Alumni	Andrew
	C. Friends of EWC	Rika
	D. GSO	Kathleen
	E. Shuttle	Mary
	F. Community Garden	Amy
	G. Sustainability	Aarthi
	H. Spouse rep	Rumika
	I. Winter CBI	JP
	J. Other projects (Sports / Online Calendaring of Events / Documentation / Connecting Kitchens)	Takumi & Erin
	K. Other projects (Human of Leadership)	Joyce
1/17.5	Fund Raising initiatives	
	A. Matson Clean-up	JP
	B. Cookbooks	JP
1/17.6	Any other matter	



EWCPA Board met on November 4, 2017, at 5.00pm. Key discussion points are as follows

1/17.1 (a) Meeting with education team

EWCPA met with the education team of the EWC on October 4. Minutes of the meeting was shared.

1/17.1 (b) Global Networking Night

The Global Networking Night took place on October 15 at Hale Halawai. The objective of the event was to facilitate interactions between the participants of the APLP, YSEALI and the long-term participants of the EWC.

Joyce was commended for executing the event successfully. She informed that better wrap up and time management could have improved the event furthermore.

Starting events on time was another concern shared. It was noted that planning ought to be aware of possible late arrivals. Andrew suggested that opening up the food table at the beginning might attract people early to events.

1/17.1 (c) Ho'oulu 'Aina Work Day

Amy on behalf of Elyssa informed the members that Elyssa had done a good collaboration and there was a good participation at the event.

1/17.2 EWCPA Team-building - Feedback + Follow-up event

Team building event for the new EWCPA board took place on October 21 at the Bellows Beach.

Andrew will be organising a follow-up event in the Spring Semester to continue with team building efforts.

1/17.3 Concert on the Lawn

Tsom reported that most of the preparations are done for the event. She has received the cheque from the EWC and orders for catering and preparations for Halal food are also done. She requested for board members to join shopping for the event. Provisions available in the EWCPA boardroom could be utilised on the day of the event and they will have to be refilled.

Amy informed that they used COSTCO Pizzas in earlier times and each costs \$ 10. She also said calling COSTCO before is better as pizza would be fresher.

There will be about 20 performances. Tsom informed that performers are given the flexibility to decide the number of performances.

Tsom informed that she would need volunteers from the board on the event day. JP stated that Tsom could assign work for each board member in terms of overseeing food, moving things, setting up and decorating ...



Ben volunteered to work with Utsav, who will be the tech guy for the event.

JP suggested it's better to have a dry run on the previous day. Mona would hand over the keys to the equipment room on the Friday before the event. We could take the sound system and other equipment from the EWC and have a rehearsal to test equipment on Saturday (Nov 18).

Aarthi and Omid would be the MCs for the event.

JP informed that EWC President and the Dean will attend the event.

Tsom said that no one has signed up for the traditional costume event yet. Designed as an inclusive event which would allow non-performers to participate, the traditional costume event will be a good platform to showcase each other's culture.

1/17.4 (a) HM/ HK updates

On behalf of Todd and Mathew, JP informed that Mathew and Todd are keeping the communication lines between the participants and the housing and the facility open. Water fountains are available to the participants again and that it was noted as a significant achievement.

1/17.4 (b) Alumni

Andrew informed that not much discussed on alumni events. A fundraising event will take place soon, from which he could request for a donation for the B fund. He informed the members that it would be better if we could make specific requests in terms of donations. He suggested that members create a wish-list with likely expenses for which the EWCPA could approach the alumni and EWCF for donations.

1/17.4 (c) EWC Friends

Craft fair organised by the Friends of EWC will take place on the first weekend of December from 10 am to 1.00 pm. It is a fundraising event for the B fund. Cultural items, souvenirs, baked goods and ornamental plants ... would be available at the fair.

EWCPA will have a booth. We could request for donations from the participants in terms of the cultural items and souvenirs. In addition, participants could be asked to bake things for which they could be awarded volunteer hours. Cookbooks could also be sold at the EWCPA booth, for about \$ 5 each.

1/17.4 (d) GSO

1/17.4 (e) Shuttle

JP on behalf of Mary informed that the shuttle has been running every other week and there is a need for volunteer drivers. The members could facilitate with that by communicating the need to other participants.



1/17.4 (f) Community Garden

Amy informed that a 'Community Work Day' event will be organised, most likely to take place on November 26, to clean up the garden and make more plots available. She would circulate the flyer soon.

She also informed that the City Mill has donated \$ 100 to purchase tools for the garden. In addition, plants donated from different outreach events are also available to be given away to gardeners.

1/17.4 (g) Sustainability

There were no updates

1/17.4 (h) Spouse rep

There were no updates

1/17.4 (i) Winter CBI

Ann Hartman has requested for help with the Winter CBI. Members to inform JP of their availability at early January 2018.

1/17.4 (k) Human of Leadership

Joyce will be creating a database (a Facebook page) to facilitate and sustain interactions with the APLP/PILP and YSEALI participants.

The possibility of including the APLPiers in the EWCPA listserv was also discussed. It was noted that unlike the EWC listserv, the EWCPA listserv connects all long-term participants as well as the alumni.

1/17.5 (a) Matson fundraising event

Matson during a recent presentation at the WES informed that there are opportunities for volunteers for community service events. JP with the help of Bronson Silva at the EWC has submitted an application for a community service event; clean-up of a park near Mid-Pacific University. If the EWCPA get this opportunity, another \$ 1000 could be added to the B fund.

JP emphasised that we need to pay attention to consolidating the B fund, with which we have a greater flexibility and also pay attention to transferring resources and funds to the next board.

1/17.6 any other matters

Rika suggested that the members connect with each other through other mediums apart from Facebook.

Tsom will request for phone numbers of members.



As there were no other matters to be discussed, the meeting was called to an end at 6.15pm.

Next meeting will take place on **December 2nd at 5.00 pm.**