



Minutes
Board Meeting: February 10, 2018

Present:

	Name
1.	Samphoas
2.	JP
3.	Rika
4.	Mike
5.	Amy
6.	Amali

7.	Aarthi
8.	Mathew
9.	Rumika
10.	Takumi
11.	Mary
13.	Andrew
14.	Elyssa

Agenda No.	Agenda Item
18/2/1	Board Updates – Welcome Mike!
18/2/2	Minutes Approval
18/2/3	Hawaii Nuclear Threat (2 sessions done) - Action Points (1 session to go)
18/2/4	Past Project Recap: (SWOT) a) Movie Night – January 20: Samphoas
18/2/5	Upcoming projects a) Valentines Movie Night – FEWC (Rika, Feb 10) b) Intercultural Potluck (Erin – Feb 18) with the IGSC involvement c) Matson Project (Aarthi/ Elyssa, March 18) d) Micronesia Summit (Elyssa, March 17) e) Composting Project (Amy, Aarthi/Erin/Todd/ Matt) f) Community Garden (Amy, March 10) g) East-West Fest (Takumi, April 15)
18/2/6	Housekeeping Updates a) HM/ HK Updates – Housing Survey (Matt/ Todd) b) Alumni and FEWC – Alumni Fund Raising Dinner in April (Andrew/ Rika) c) GSO (Mike) d) Shuttle Updates (Mary) e) Community Garden (Amy) f) Sustainability (Aarthi)



	<ul style="list-style-type: none"> g) Spouse Rep – Movie and Potluck on March 2/ 9 (Rumika) h) Other Projects: Sports/ Online Calendering of Events/ Documentation/ Connecting Kitchens (Takumi/ Erin)
18/2/7	<p>Upcoming Projects</p> <ul style="list-style-type: none"> a. Intercultural Potluck (February 18 - % Erin) IGSC involvement b. Movie Night - January 20 - Samphoas c. Matson Project - Aarhi/Elyssa - March 18 d. Composting Project - Amy/Aarhi/Erin/Todd/Matt
18/2/8	<p>Fundraising Initiatives (Ben)</p> <ul style="list-style-type: none"> a) Additional EWC Donation – Craft Fair (\$122) b) Meet with Mona/ Kuhio c) Matson Clean-Up d) Cookbooks e) Marketing Tshirt – Tshirt Project. Vote Meeting (Aarhi)
18/2/9	EWCPA Constitution Amendments
18/2/10	EWCPA Team-building Follow-up event
18/2/11	Other matters

EWCPA Board met on February 10, 2018 at 5.00pm. Key discussion points are as follows

18/2/1 Board Updates – Welcome Mike!

Board welcomed Mike as the new GSO Rep.

18/2/2 Minutes Approval

Minutes of the previous board meeting held on January 20 was accepted with 11 votes.

18/2/3 Hawaii Nuclear Threat (2 sessions done) - Action Points (1 session to go)

18/2/4 Past Projects (SWOT): Movie Night – January 20: Samphoas

Samphoas reported that everything went well apart from a few technical problems. The main technical problem was the absence of an HDMI cable.

In this regard, Andrew suggested that the board should buy an HDMI cable of their own. And the possibility to purchase a portable sound system, which should be small and usable indoors also, came up. A decent portable sound system could be purchased for about \$ 500-600.



In this light, it was suggested that the board creates a wish list of things like extension cords, different kinds of adapters, better quality mikes, compost bins and explore which items could be purchased under the A fund.

Action point: Ben and JP to work together to see how much these items would cost and how to purchase them.

18/2/5 Upcoming projects

- a) Valentines Movie Night – FEWC (Rika, Feb 10)
- b) Intercultural Potluck (Erin – Feb 18) with the IGSC involvement

One of the main events organised by the EWCPA, the intercultural potluck is a fun activity for all the participants.

Sing-up sheets ought to be circulated among the participants through Mona.

Logistics involved with setting up tables and tents, clean-up and collecting receipts from the participants should also be pursued. It was suggested that setting up work could begin around 11.00 am on the day of the event.

No alcohol/ personal items could be included in the receipts. In non-itemized receipts, the vendor will have to sign the handwritten items.

Activity coordinators will reimburse expenses made after the event.

It was unanimously agreed to do away the competition.

Amy offered her car to be used by those who need to shop for the event. Samphoas, Mathew and Takumi volunteered to drive.

It was also suggested to ask the participants to bring their own vessels as a measure to facilitate sustainability.

- c) Matson Project (Aarthi/ Elyssa, March 18)

Updating about the beach clean-up event, Elyssa informed the board that she is seeking more information on the Matson event. This initiative was announced at the Alumni meeting and they appreciated it as an innovative way to raise funds while doing community service.



Volunteers will be needed and they will have to be facilitated with transport to the Barber's point.

d) Micronesian Summit (Elyssa, March 17)

Elyssa also informed the board that a Micronesian Summit will take place at the IMIN centre on March 17 and that will also need volunteers.

e) Composting Project (Amy, Aarthi/Erin/Todd/ Matt)

Amy updated the board about the progress of the composting project. She met with the facilities and facilities manager Jeff thinks that we could use the current bins with lids. Kuhio is also in the communication line about getting a dedicated position in the GDF to ensure the longevity of the process from board to board.

f) Community Garden (Amy, March 10)

Amy updated the board about the community garden event and informed the board that she is looking for a grill master. A number of board members suggested that she contact Mo/, Jon Valdez/ Damiano.

Amy said she is planning to hold the event on March 10 and that the activity sheet would have to be amended accordingly.

g) East-West Fest (Takumi, April 15)

East-West Fest is organised as an external event and it would be organised on a larger scale than previous years. The venue will be changed from the Hale Halawayi to the Imin Centre.

As the scale of the event is expanded, the East-West Centre is assisting with the organising. Suggestion to change the venue is coming from Ann and there is also a suggestion to increase the professional performers.

The event is scheduled for April 15.

Food trucks will be approached.

Takumi will form sub-committees to help with the event and circulate among the board members.



18/2/6 Housekeeping Updates

a) HM/ HK Updates – Housing Survey (Matt/ Todd)

Todd and Matt informed the board that water fountains are back. And housing is scheduling kitchen clean-ups.

They also informed that they have been trying to get meetings with Ann to organise a meeting on disaster preparedness.

Board inquired about the progress in terms of the housing survey. Board was informed that the survey would be circulated among the residents as soon as possible as everyone is approaching the mid-semester.

b) Alumni and FEWC – Alumni Fund Raising Dinner in April (Andrew/ Rika)

Alumni are looking for three student performers for the Alumni dinner event.

Annual Hawaiian Alumni dinner is organised to raise funds to sponsor travels of the student participants.

\$ 122 could be raised through the craft fair.

c) GSO (Mike)

Mike informed that he has been meeting Kathleen to discuss the transition.

d) Shuttle Updates (Mary)

Mary informed that there have been several requests to sign up to drive. She also said that she would circulate driver volunteer sheets among the participants.

e) Sustainability (Aarthi)

Aarthi informed the board that she is trying to set up an event for the semester.

g) Spouse Rep – Movie and Potluck on March 2/ 9 (Rumika)

Rumika informed the board that she will organise a movie night and a potluck either on March 2 or 9th. The event will primarily be for the married couples and their kids.



h) Other Projects: Sports/ Online Calendaring of Events/ Documentation/ Connecting Kitchens (Takumi/ Erin)

18/2/8 Fundraising Initiatives (Ben)

a) Additional EWC Donation – Craft Fair (\$122)

b) Meet with Mona/ Kuhio

c) Matson Clean-Up
Reported above

d) Cookbooks

e) Marketing Tshirt – Tshirt Project. Vote Meeting (Aarhi)

Regarding the idea of printing T-shirts for the East-West fest, the board was informed that Ben Shregger has a design and that could be forwarded to the board. If the board thinks that design is not good enough, we could go to the community with a request.

Aarhi will take the lead with T-shirt project.

18/2/9 EWCPA Constitution Amendments

Ex-co is in the process of amending the constitution of the EWCPA Board. Amendments will be presented to the board after which they could be circulated among the participants for ratification.

Mathew volunteered to help.

As there were no other matters to be discussed, the meeting was adjourned at 6.00 pm.