

East-West Center Participants Association

Meeting Minutes

October 18, 2015

Board Members Present:

- Shintaro Taniguchi, *President*
- Gautam Anand, *Vice-President*
- Md. Maruf Hossain, *Secretary*
- Shulang Zou, *Treasurer*
- Nisha Pinjani, *Hale Kuahine Rep*
- Russell Barlow, *Spouse Rep*
- Yong Wu, *EWC Alumni Rep*
- Deki Yangzom, *Community Service Coordinator*
- Qi Liu, *Activities Committee Coordinator*
- Solongo Tsetsegmaa, *Sustainability Coordinator*
- Sabhyta Sabharwal, *Sustainability Coordinator*
- Erika Kimi Enomoto, *Movie Coordinator*
- Yi Xing, *Social Media Coordinator*

Others Present:

- Dan Holden, *Former Secretary, EWCPA Board 2014-15*
- Muzamil Yahia, *Current EWCPA Participant*

Board Members Not Present

- Kenji Obadia, *Hale Manoa Rep*
- Akino Oshiro, *GSO Rep*
- Imelda Wang, *Friends of EWC Rep*
- Md Monjurul Habib, *Activities Committee Coordinator*
- Mitieli Cama, *Activities Committee Coordinator*
- Tamara Luthy, *Community Garden Coordinator*
- Ron Vave, *Shuttle Coordinator*
- Sant Mantri, *Leadership Rep*

Proceedings:

Meeting called to order at 5:10 p.m. by Chair, Shintaro Taniguchi

Business:

1. Vision of EWCPA Board:

Motion: The president proposed to set an overall vision for EWCPA 2015-2016: "Building Lifelong Friendship"

Resolved: Motion carried.

2. Concert on the Lawn:

Motion: President proposed to hold the event on November 15th, 2015 (Sunday), 4pm - 7pm, to ensure that maximum number of EWCPA participants including 2015 English Teaching Apprenticeship Program participants from Brunei can join.

Resolved: Motion carried with slight adjustment of event timing - November 15th, 2015 (Sunday), 3pm – 6.30pm

3. Increase the number of board members:

Motion: President proposed to increase the number of activity coordinators position on the board (From 2 to 3 positions), to reduce load for each activity coordinator for each event.

Resolved: Motion carried.

4. Appointment of open board member positions:

Motion: President, Vice President and secretary proposed to appoint members in open positions from the candidates who have expressed their interest explicitly to the board. The following candidates were appointed:

a. **Activities Coordinator:** i) Mohammad Monjurul Habib, ii) Mitieli Cama

- Unanimously accepted by all

b. **Sustainability Coordinator:** i) Solongo Tsetsegmaa, ii) Sabhyta Sabharwal

- Secretary proposed to appoint candidates after interview since there were three interested candidate against two open positions. However, Majority of the board members wanted to complete the appointment process as early as possible and voted for above-listed candidate.

c. **Shuttle Coordinator:** Ron Vave

- Unanimously accepted by all

d. **Hale Manoa Representative:** Kenji Obadia

- Unanimously accepted by all

5. Planning Activities/Events for the 2015-2016:

Motion: The president informed the date for the Activities/Events for whole year:

- November 15, 2015 : Concert on the Lawn
- December : East-West Center Craft Fair
- December 10, 2015 : Ho'opuka

- January, 2016 : CBI Barbecue
- February, 2016 : Staff Appreciation Day
- March 13, 2016 : International Food Festival
- April 10, 2016 : East-West Fest
- May 5, 2016 : Ho'opuka
- August 2016 : CBI Barbecue

Resolved: Motion carried.

6. Setting Monthly Meeting Time:

Motion: President proposed two possible meeting times: i) First Sunday of the Month, ii) First Wednesday of the Month.

Resolved: After discussion and voting on the alternatives, board members agreed to set the meeting time to be 6pm on the last Thursday of each month. Next meeting will be held at 6pm on October 29, 2015.

7. Board Member Photos

Motion: Secretary requested every member to send photos/headshots for posting in Member boards at Burns Hall and Hale Manoa.

Resolved: Members confirmed that they will send the photos as early as possible.

8. Calling for Volunteers and performers:

Motion: Activities Coordinator and President emphasized on organizing a successful first big event of the year - Concert on the Lawn. To prepare adequately for the program, they proposed to get the approval for the event and start asking for volunteers amongst the participants.

Resolved: Motion carried.

9. Setting Meeting Date with East-West Center Officials:

Motion: The president brought to the attention of the members that Mary Hammond, the Dean of EWC, Kūhiō Vogeler, International Programs Specialist at EWC, and Mona Nakihei, Program Assistant of EWC requested new board members, particularly the President, Treasurer, Activities Coordinator(s) and Shuttle Coordinators to attend a meeting with them. He proposed coming October 23, 2015 (Friday) as a possible meeting day with EWC officials.

Resolved: Motion carried, but no fixed time was set.

Meeting adjourned at 6:15 pm.