

## **East-West Center Participants Association**

### **Meeting Minutes**

**12/3/2016**

#### **Board Members Present**

1. Shintaro Taniguchi, President
2. Payal Maharaj, Vice President
3. Sameer Saraswat, Secretary
4. Ranjeeta Acharya, Treasurer
5. Elyssa Santos, Community Service Representative
6. Amy Markel, Community Garden Coordinator
7. Tagayasu Anzai, Spouse Represented
8. Desiree Simandjutak, Housing Representative
9. Mitsuko Suzuki, Housing Representative
10. Mary Hamilton, Shuttle Coordinator
11. Matthew Kelty, Friends of East-West Center Representative
12. James Patrick Alonzo, Activity Coordinator
13. Seung Yang, Activity Coordinator
14. Kazufumi Taira, GSO Representative

#### **Board Member Not Present**

#### **Proceedings:**

Meeting called to order at 6:05 p.m. by the President, Shintaro Taniguchi

## **Business**

### **1. Concert on the Lawn**

1. Concert on the lawn was a good success
2. Google forms can be used more to get rid of questions and emails (Planning)
3. Streamlining the event to reduce anomalies by preplanning and role distribution
4. Wireless microphone required for better management.

### **2. Movie Nights**

1. Popular movie titles can be played using B fund
2. Social movie night
3. Movie nights not open to public.

### **3. Craft Fair**

1. Raised \$180 from craft fair for EWCPA B fund
2. Have a EWCPA collection setup throughout the year.
3. Have skilled baking volunteer
4. Have a craft making event which could be used for making sellable crafts

### **4. Friends of EWCPA Holiday Party**

1. Not much communication from friends of EWC about the event.
2. Showing up on the time is advisable for participants.

### **5. Winter 2016 Ho'opuka**

1. Volunteer needed

### **6. Shopping shuttle**

1. Need not to run during winter break if no volunteer drivers.

### **7. Housing**

1. Noise at 6 am in the morning. Leaf Blower
2. Kitchen Supervisor/leader maybe needed.

### **8. Community garden**

1. 2<sup>nd</sup> Saturday work days for community garden
2. Christmas tree making for holidays.

### **9. Community Service**

1. With external organization to make community service more fun.
2. Can be clubbed with EWCPA T-shirt volunteers wear EWCPA T-shirt
3. Making external event logged as external volunteer hours so that we get sufficient volunteers for our events.

## **10. Graduate Student Organization (GSO)**

1. Broadcasting PowerPoint by Kazu to Manoa Community

## **11. Finance**

1. Set stricter financial limit for teams for international potluck, so that teams don't overshoot the budget.
2. Budgeting negotiation with Kuhio by Ranjeeta and Payal to be done.

**Meeting adjourned at 7:05 pm**