

# East-West Center Participants Association

## Meeting Minutes

November 29, 2015

### Board Members Present:

1. Shintaro Taniguchi, *President*
2. Gautam Anand, *Vice-President*
3. Md. Maruf Hossain, *Secretary*
4. Mitieli Cama, *Activities Committee Coordinator*
5. Qi Liu, *Activities Committee Coordinator*
6. Russell Barlow, *Spouse Rep*
7. Nisha Pinjani, *Hale Kuahine Rep*
8. Deki Yangzom, *Community Service Coordinator*
9. Solongo Tsetsegmaa, *Sustainability Coordinator*
10. Yi Xing, *Social Media Coordinator*
11. Ron Vave, *Shuttle Coordinator*

### Board Members Not Present

1. Shulang Zou, *Treasurer*
2. Kenji Obadia, *Hale Manoa Rep*
3. Akino Oshiro, *GSO Rep*
4. Imelda Wang, *Friends of EWC Rep*
5. Yong Wu, *EWC Alumni Rep*
6. Md Monjurul Habib, *Activities Committee Coordinator*
7. Tamara Luthy, *Community Garden Coordinator*
8. Sabhyta Sabharwal, *Sustainability Coordinator*
9. Erika Kimi Enomoto, *Movie Coordinator*
10. Maitry Biswas, *Community Service Coordinator*
11. Sant Mantri, *Leadership Rep*

### Proceedings:

Meeting called to order at 6.00 p.m. by Chair, Shintaro Taniguchi

### Business:

#### 1. Concert on the lawn :

**Motion:** The president thanked all the members for assisting with the board's first big event – Concert on the Lawn, which was successfully completed.

**2. EWC Craft Fair:**

**Motion:** Board prepares for its second big event – participating in EWC craft fair on December 3<sup>rd</sup> and 4<sup>th</sup>. Mitieli Cama, one of the activities coordinator was appointed lead.

**Resolved:** Motion carried.

**3. Hopu'uka:**

**Motion:** Another major yearly event - Hopu'uka, to be held on December 10<sup>th</sup> – was discussed. Md Monjurul Habib, Activities coordinator was appointed lead.

**Resolved:** Motion carried.

**4. EWCPA Office cleaning project:**

**Motion:** Secretary proposed for cleaning up the EWCPA board room office. He was appointed lead for the cleaning project.

**Resolved:** Motion carried.

**5. Future event dates:**

**Motion:** Tentative dates for major events were proposed as following:

- International Sports Festival - January 31<sup>st</sup>, 2016 (Sunday)
- International Food Festival - March 6<sup>th</sup>, 2016 (Sunday)
- East West Fest -April 3<sup>rd</sup>, 2016 (Sunday)

**Resolved:** Unanimously accepted by all.

**6. Feedback on website:**

**Motion:** Secretary asked for feedback on the newly designed EWCPA website and proposed improvements.

**Resolved:** Motion carried.

**7. Movie schedule**

**Motion:** Movie coordinator proposed requested for budget to serve food in movie nights..ew movie schedules to be posted on list-serv and facebook page.

**Resolved:** Motion carried.

**8. Sustainability issues:**

**Motion:** Sustainability coordinators proposed few new things such as introducing compost bins in kitchen, purchasing sustainable dishwashers for WES etc. However no decision was made.

**Resolved:** Coordinators are requested to make specific plans.

**9. Orientation pack for spouses:**

**Motion:** Spouse representative proposed creating and distributing orientation pack for spouses which will contain all necessary info for spouses.

**Resolved:** Spouse rep was requested to make specific plans and propose on future meeting.

**10. Picture for EWCPA website:**

**Motion:** Social media coordinator was requested to arrange high-resolution picture to be used in new EWCPA website.

**Resolved:** Motion carried.

**11. Friends of EWC activities:**

**Motion:** Friends on EWC representative informed the board about possible Christmas event to be arranged by friends of EWC. Also, a check of \$120 was to be collected by the board as informed by the rep.

**Resolved:** Secretary was given responsibility to get the check in collaboration with the friends of EWC rep.

**12. Rescheduling of Garden Work Day:**

**Motion:** Community Garden Coordinator proposed rescheduling of garden work day in early spring.

**Resolved:** Motion carried.

**13. Update on weekly shuttle:**

**Motion:** Shuttle coordinator reported status of the shuttle services. The board then discussed about issues, and solutions.

**Resolved:** Board members were requested to encourage others in volunteering with shuttle services..

**14. Budget for community service events:**

**Motion:** Community services coordinator, Deki, requested budget which was approved.

**Resolved:** Unanimously accepted by all.

**15. Next meeting date:**

**Motion:** Next meeting was proposed to be held on December 19th, 2015

**Resolved:** Motion carried.

**Meeting adjourned at 7.00 pm.**