

EWCPA Board Meeting Minutes

DATE: May 6, 2012

PLACE: Hale Manoa EWCPA Office

TAKEN BY: Megumi Chibana

ATTENDEES: Chip, Megu, Duyen, Meggy, Nozomi, Saipul, Poya, Nancy, Pei-Luen = 8 total

Meeting started 8:15 pm

1. Members' summer plan and attendance in next meetings/events

- **Please let Megu know about your plan for summer**
- After Chip leaves, Kanitha will take over the job to lead meetings and events such as CBI, Board Election

2. Work transition documents

- each representative create a document to pass on their responsibilities to next representatives. Document should include a summary of their task responsibilities, problems and difficulties, and contact information of people who you worked with.
- **Please send your document to ewcpa20112012@gmail.com asap**

3. CBI

- remaining members will help AI
- will make same EWCPA presentation with additional info about HM

4. Appreciation Potluck

- will be held on May 11, Friday, 12pm-8pm
- start preparing around 11:30am, come to help when you can
- will get catering food and something from Costco to grill

6. EWCPA Board Camping

- May 26-27 at Malaekahana
- communicate via emails for further details

The last meeting minutes was approved.

Last meeting with President Carlos Vega. Thank you for the great work, Chip!

Meeting adjourned 8:55 pm