

## **EWCPA Board Meeting Minutes**

**DATE:** April 1, 2012

**PLACE:** Hale Manoa EWCPA Office

**TAKEN BY:** Nozomi Tanaka

**ATTENDEES:** Chip, Nozomi, Kanitha, Megumi Hara, Wakana, Nancy, Mika, Poya, Saeko, Pei-Luen; Jonas, Muguwa, Saipul

**GUEST:** Hye Rim

*Meeting started 5:09 pm*

A motion to approve the last meeting minutes was proposed by Mika (Sustainability co-coordinator) and Nancy (Sustainability Co-coordinator) seconded.

### **1. Report from each rep (if any)**

President

- Been helping the other programs but nothing for EWCPA
- Requested the treasurer to talk to the fiscal office on Tuesday about the remaining amount of the budget and B-fund because more budget will be requested for additional activities

Vice President

- None

Treasurer

- (See under President)

Hale Manoa Rep.

- Kitchen survey report was created
- Suggested the EWC Employee Appreciation Party: Potluck style depending on the budget situation
- Suggested an enhanced housing orientation during CBI ion cooperation with HK Rep

Spouse Rep. (absent)

GSO Rep.

- Upcoming GSO election on April 16-20

Friends of EWC Rep. (absent)

Alumni Rep.

- Fundraising alumni dinner on April 29 in Chinatown
  - So far 13 performers have been invited
  - More people might be able to go for free but wait for further updates
  - Coordinator needed to organize the group from EWC

Sustainability Co-coordinators

- Collecting the bottle caps at HM lobby
- Three more sustainability events in April 13, 20, 27
- One more sustainability talk (Kokua Market person?)
- Kukui Cup updates:
  - Meeting with Charles Morrison on Tuesday at 2:
- Water tour on Friday, April 13 at 9:30am
  - Those who want to participate should email sustainability coordinators (Pei-Luen, Meggy, Poya, Jonas, Hye Rim, Chip, Mika, Kanitha from the Board are interested)
- Meggy questioned about the recycle containers for plastic bags next to the vending machines and reported that people throw random garbage in there. The Board suggested sustainability team should coordinate the recycle containers

Community Garden Coordinator

- Cleaned the garden with Kencho
- Planning the dinner at Hale Halawai
- Cooperation with AI was suggested for the purpose of funding
- No gardening tool donation from EWCA so far

Shuttle Coordinator

- Reported the removal of some of the shuttle drivers based on the advice from the former coordinator and other board members

Others

- If you have issues like sexual harassment, it is better to report them to your program coordinators

- The Board also suggested that we need to make the role of the Enrichment Program Coordinator (Brian), which is to mediate the community and the women's center, more visible

## 2. Ho'opuka

- Scheduled on Friday, May 4, 2-5pm
- EWCPA's roles:
  - Agenda/flow of the program
  - 2MCs
    - Duyen?
  - Photo slide show (1 to 2 songs)
  - Look for someone to do participant's address (students who are finishing)
    - Ask the education program for suggestion
  - Alumni. rep should send out the invitations to EWCA
    - Alumni packets need to be prepared
  - Friends of EWC should request the Friends to prepare the leis
  - BGM Hawaiian Song
    - Mika's CD
    - Jonas will ask friends
  - Distinguished service award
    - Talk to the education program
  - Check out the layout of Waialae room
  - Food
    - Yama's

## 3. CBI

- Requested AI to increase the time allocation for EWCPA presentation
- Presentation from the last CBI will be recycled
- More meeting on Ho'opuka / CBI after EWF

## 4. East-West Fest

Report from each positions:

- Food Vendors
- T-shirts
  - Aarthi is a good name to recommend to the next Board
  - Help needed for the sales for April 2 from 8:30-11:30
  - Profit is used for the Volunteer Appreciation Party
- Performers
  - 17 performances

- Need to come up with the order
- Performers' meeting (Sound Coordinators encouraged to attend) on Tuesday night at 8pm
- During Kava ceremony, the performance will be stopped (Halawai lanai or on the ground)
- Venue
  - Decoration is set
  - Campus Center reservation will be made
  - Meggy & Nancy will help as the Backstage Managers
- Cultural booths
  - 10 booths
    - Okinawa has one tent
    - We have 2 small tents
      - Rental in case of rain?
    - Votes: To rent or to buy?
      - The Board voted for Rent (10 votes) vs. purchase (3 votes)
    - We will rent as many tents as we can
  - 8am Set-up: Chip, Mattias, Saeko, Nancy, Jonas
  - Participant set-up starts at 12pm
  - Notify the leaders that they have to account for the expenses well
- Posters & Announcements
  - Big banner at the corner of East-West Road?
- EWCPA Booth
  - Shopping at Sam's club: Friday at 2pm
- Volunteer Coordinator
  - List was sent by e-mail by Roma

*Meeting adjourned 6:42pm*