

EWCPA Board Meeting Minutes

DATE: January 15, 2012

PLACE: Hale Manoa EWCPA Office

TAKEN BY: Megumi Chibana

ATTENDEES: Chip, Kanitha, Megu, Poya, Saeko, Nozomi, Mika, Duyen, Nancy, Meggy, Mattias, Roma, Pei-luen, Jojo, Saipul, Muguwa, Gita = 17 total

Meeting started 5:06 pm

New Year's greeting and winter break reflections by president.

1. Last meeting minutes was approved by the Board.

2. Appointment of a list-serv manager

- The Board nominated Mattias van Ommen for a list manager position, Mattias accepted the offer, and the appointment was approved by majority vote of the board members.

3. Report from each representative (if any)

- President
 - no reports; reflection of the winter break
- Vice-president
 - reported her substitute work for president to sign an event proposal for international potluck during the break
 - attended at United Nations Hawaii Chapter meeting; is seeking for volunteers at multi-media festival and will work with Roma to recruit volunteers
 - received positive feedback from participants about CBI
- Secretary
 - could not contact any T-shirt vendors during the break; will work with Duyen's friend or another online T-shirt vendor
- Treasurer
 - Reminder: do not include budgets for van in activity proposal
 - approximately \$2,600 left in budget; will check with Mendl for future events
- Hale Manoa Rep.
 - cleaned storages; all items in storages need to have a label with name, room number and check-out date, Housing will make more strict storage clean-up rules
 - cockroaches: Housing changed cockroach killers; however, there are still complains about cockroaches and kitchen mess, especially 9th floor kitchen; Not much change were seen after using the organic cockroach killers; problem may be in not following proper scheduling of the pesticide

- Nozomi will post a new flyer about cleaning at kitchens and elevator; planning to show the video at Movie night and WES
- friendly approach at personal level to raise awareness about clean-up is recommended
- suggested to show videos/ads about cleaning by setting up TV → Chip will ask Mendl if we can install TV in the building
- residents reported chemicals in shower water about a week ago
- Hale Kuahine Rep.
 - shared concerns and suggestions about kitchen use to non EWC participant residents
 - Housing cleaned storages
- Spouse Rep.
 - planning to hold a small activities such as potluck or picnic soon; may request for budget

* An event plan for Olympics was suggested; depending on the leftover budget and plans for East-West Fest, we will decide for another event will be Valentine's, Olympics, or something else.

- Graduate Students Organization Rep.
 - GSO meeting on next Wednesday; new GSO website is up
- Friends of EWC Rep. (absent)
- EWC Alumni Rep.
 - Alumni will invite the Board for dinner in Feb.
 - Chip requested a contact list of Alumni associations to promote placement programs for participants and Alumni associations
 - Alumni Fundraising dinner on April 29
- Community Service Coordinator
 - The first swap meet for donation to homeless was held on Jan. 15, not many participants attended; another swap meet will be held before Feb. 14.
 - Roma will contact with Housing and put up a wish list and a donation box in each floor starting around Jan. 21
 - reported Lion's club Xmas parade on Dec. 10, 6 people attended; good opportunity to present EWCPA, recommend more participation and making a banner for EWCPA
- Sustainability Co-Coordiators
 - movie/sus-tea pizza night was successfully held on Jan. 14
 - planning to have movie/sus-tea night every month, invite guest speakers to promote sustainability

- planning field trip once a month
- request for more participation of board members to sus-tea events
- Community Garden Coordinator
 - Ken cho (EWC participant) will lead a composting project as a part of her leadership project
 - meeting with sus-tea and gardeners will be held on Jan. 27 6-8pm at Hale Halawai
 - make a wish list for gardening instruments and ask for donation to Alumni
 - suggestion of having EWC farmers' market or garden/sus-tea/community building event was raised
- Movie Coordinator (absent)
 - need to file expenditure of movies → Megu will contact Wakana
- Shuttle Coordinator
 - recruiting more volunteer drivers; international driver's license can also be used
 - Shopping Shuttle to Safeway on Sundays was cancelled due to low demand
- List-serv Manager
 - handed over tasks from Nozomi
 - raised a question to include previous EWC residents but not EWC affiliates into list-serv; the board reaction was negative.

5 minutes break

4. International Potluck (Activity Co-coordinators)

- International Potluck will be held on Saturday, January 21st around noon.
- As of Jan. 15, 11 groups and 10 volunteers indicated their participations
- need to promote 4 more groups for participation
- Meeting with group leaders will be held either on Wed (18th) or Thu (19th)
- will create booth location map and assign a booth to each group; some groups will get a tent, all groups will have a table, and a couple of chairs
- potluck will be a competition; will discuss criteria for judgment
- will invite EWC president and education program staff and ask them to be judges
- all groups will receive acknowledgement of participation, a winner will get prizes → ask EWC program for possible prizes (Cookbook, mugs, T-shirts, etc.)
- suggestion to give volunteer hours for those who participated in helping/cooking → Saipul will ask Mendl
- No drinks will be provided from EWCPA

- If there will be less than 15 groups, left budget will be reallocated to participating groups
- need for a program timeline; food will be served by 12:30pm
- posters for the event will be posted after 17th, Tuesday.

Meeting adjourned 7:05pm