

## EWCPA Board Meeting Minutes

17:00-18:30, Sunday, October 27th, 2008, Hale Halawai

**Present:** Carl: President, Tahira & Mayco: Vice President, Minako: Secretary, Dhiren: Treasurer, Malin: HM Rep., Vandana: HK Rep., Ash: GSO Rep., Pad: EWC Alumni Rep., Gempo: Spouse Rep., Heak: Community Service Coordinator, Wassa & Huy: Activities Committee Coordinator, Junko: Community Garden Coordinator, Jacinta: Evening Movie Coordinator, Mansoud: Shuttle Coordinator, Jiwnath&Wendy: Sustainability Coordinator

**Absent:** Shakeel: Friends of EWC Rep.

### **I Committee Reports**

#### **1. Planning:**

(A) Annual plan of action

- Proposal of Action: "Friends of the Kupuna" presented by Drew Raab
  - (1) Date: 11/2/08-10-11/09
  - (2) Time: 3:00-4:45, every Sunday
  - (3) Venue: LeAhi Hospital
  - (4) Key person: Drew Raab: [drewraab@gmail.com](mailto:drewraab@gmail.com)
  - (5) Budget Requirement: \$424: including transportation fees and TB test costs
  - (6) Description: to honor LeAhi Hospital's residents as kupuna whose life experience and knowledge make them valued and respected members of the community/ to give East-West Center participants an opportunity to befriend kupuna, learn from them, and become a part of the community outside of the university/ to provide kupuna with the opportunity to be friend and share knowledge with individuals from a younger generation, and in doing so, assist them in connecting isolated due to limited ability to converse in English by drawing on the diverse language talents of East-West Center participants.

With no objection from EWC board members, the proposal, "Friends of the Kupuna" was passed unanimously.

**Comments:** Could try to organize Musical events and any other further activities for the residents.

Are there any possibilities to invite residents here?- not sure.

Some residents cannot speak English, and participants in EWC could help to overcome language barrier.

## (B) Committee Reports

### 1. Planning Committee

Specific actions of plan should be submitted by 5 pm, 10/31/08.

- Existing plans for ongoing events: Every Thursday: Sustainability Tea, Every Friday & Saturday: Movie, Every Sunday: Shuttle, Every two weeks: Recycling, Every Sunday: Nursing program/ Friends of Kupuna

Share the whole plans with the participants in EWC at the third week of November, and finalize them at the end of November. Refer to random suggestions on the second page of agenda sheets. Decide who will take responsibility and set exact day or date of the plan.

Board members should submit plan of actions to Pad by next Friday, 31<sup>st</sup> October. Refer to the previous year and mention them specifically.

### 2. Finance Committee

(A) Make sure you have receipts and give them to Dhiren. Some receipts, such as those issued in Chinatown, do not mention where the shop is and what you bought. In this case, you have to write where and what on the receipt in pencil with signature of the shopkeeper. You have to use your signature and sign the receipt when you buy using a card. Otherwise, you cannot get reimbursed.

(B) Procedure: Cash in advance. Write a proposal to Dhiren to give Mendl. It generally takes two to three weeks to get approval. Anybody can submit proposal, but it should be approved by the board members first before it is proceeded to the Mendl. Plans of action should ideally include dollar amounts.

Goal: Try to get all approval all the paperwork for major events in 2008-2009 by November.

### 3. Housing & facilities

Housing and facilities committee: Malin and Vandana, co-chairs

Concerns:

(A) Theft: bikes, foods and the other daily commodity in a public space of HM, HK

Although we have to consider the violation of privacy, someone from the community has proposed to install a surveillance camera, especially at the main entrance and stair walls.

(B) Bringing outsiders for the party and make loud noise at the kitchen: The main problems are that people at the party make noises and residents cannot make food because of too many outsiders.

(C) Cleanliness of the kitchen: Dirtiness of the refrigerator and malfunction of microwaves and refrigerators.

(D) Noise from the party at Hale Halawai: Noise level should be controlled.

This discussion involves controversial issues that can't be solved tonight. There are two options to discuss the issue: online forum or make a separate meeting, or could do both. E-mail might not be the only solution, since it cannot be reached everyone. The purpose of the board meeting: decision making. So ideas and proposals for the rules should be discussed in the housing and facilities committee meeting and then later the committee can make a specific proposal, for decision at a board meeting.

#### **4. Academic**

Three things to inform as possible events:

- (A) workshop,
- (B) information activity list,
- (C) contact with the people at the library. Invite some professors to some meeting.

#### **5. Constitutional Review: Ash**

Still tracking down materials on Constitution and By-Laws. Committee is being established and will meet.

#### **6. Sustainability**

Sustainability coordinators: purchasing supplies in bulk and supports recycling to improve the dorm environment.

Suggestion:



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### **III New Business**

#### **11. EWC Holiday Craft Fair**

Date: December 4-5, 2008

Time: 11:00-13:00

Donations: Alumni rep. and friends rep. should contact alumni and friends for possible donations

#### **13. Event Planning for 2008-2009**

(A) We will discuss the budget of holiday parties such as new years' party for the next meeting.

(B) Tuesday night November 4<sup>th</sup>: TV presidential election

Should discuss it with classic movie members.

If Reading room is used for an event, board members should know it first and inform it to Mendl.

#### **14. Open Forum**

Should organize "online open forum".

Ideas: Facebook, Google Community etc..

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#### **Next Meeting:**

Date: November 9<sup>th</sup>

Location: Hale Halawai?

Agenda: Event planning for 2008-2009