

**EWCPA JANUARY 2010 MONTHLY MEETING MINUTES**  
**SUNDAY, JANUARY 17, 2010 AT 7:00 P.M.**  
**HALE HALEWAI**

MEETING CONVENED at 7:00 pm / MEETING ADJOURNED at 8:12 pm

**Attendees**

**Guests present**

Jiwnath

**EWCPA board members present**

1. Helen
2. Nezia
3. Imon
4. Shakeel
5. Cat
6. Mei
7. Mariko
8. David
9. Laura Specker
10. Laura Viana
11. Marion
12. Van
13. Azeema
14. Karl
15. Moonyoung
16. Huy
17. Jacinta
18. Josh

**EWCPA board members absent**

1. Sharima

**MINUTES**

1. Flowers and card from the board for Laura Viana for the recent passing of her father. Our condolences, Laura.
2. Karl treasurer report:
  - a. budget is at about \$7000 give or take, has not changed dramatically. To leave \$2000 available for the next board.
  - b. Highlights on budget submission protocol:

- i. 2 sheets: one is the top signature sheet has to be signed by President and Treasurer, and then the budget form itself. Preferable to get Helen to sign first and then Karl so it can go straight to Stella. Also please keep in mind to submit 2 weeks before event.
- 3. Mariko – proposing expansion of the recycling process.
  - a. Recycling currently in Burns Hall, HM and HK. Some have requested to include Lincoln Hall and Jefferson Hall also. Still researching what kind of specific procedure to go through to do this. Will also need more volunteers. Would like thoughts from the rest of the board.
  - b. Also want ideas for promoting proper recycling. Maybe one way we can do this is by making recycling as a 1-time commitment so people are exposed at least once as to how recycling works.
    - i. Azeema: on the posters that Mariko has done before, very informative, maybe expand on that
    - ii. Mariko: agreed and perhaps to say what's NOT recyclable
    - iii. Cat: agree on signage, especially for short-term residents who are not aware of the recycling do's and don'ts
    - iv. Jiwnath: update the signage is important, especially when there is message fatigue
    - v. Imon: perhaps signage in bathrooms too
    - vi. Azeema: make use of video idea. Jiwnath: during weekend movies. Cat: WES too.
    - vii. Moonyoung: to increase number of participants, use the WES groups and have a 1 time requirement to do recycling
    - viii. Mariko: what do you think about the 1-time requirement? Generally people are a bit worried about volunteer work being made mandatory, but the idea of each person just having one time commitment does not sound too much to ask.
    - ix. A quick vote: 11 out of 18 say yes they agree with the requirement. Mariko can go ahead and propose the idea to Mendl.
- 4. Issue of Sustainability Co-coordinators responsibilities not shared equally
  - a. Mariko: Proposing for Joshua to be removed from his position. Regular management of activities currently not shared equally.
  - b. Joshua: Will be resigning himself. Will be away for more than 6 weeks. Despite not being part of the daily management, is still doing all sustainability-related projects.
  - c. Jiwnath: having worked with Wendy for 10 years on the sustainability program, the main problem is communication. Joshua has always been a proponent and activist for sustainability, but for this particular EWCPA position the work is grassroots-level work.
  - d. Helen: communication is very important not just in this case but on the board in general.
  - e. Now the next step is to find the replacement. Board will advertise the position.
- 5. Open session:

- a. Azeema: cookbook project is facing issues.
    - i. Only 24 recipes so far. Would like to ask the committee themselves to submit too.
    - ii. A committee meeting will be scheduled soon to determine re-strategizing.
  - b. Nezia: constitution and list of contacts will be sent electronically to all boardmembers. Please take the time to review.
  - c. Laura S: Impulse Journal is still accepting submissions.
  - d. Moonyoung: survey for website, 6 responses so far, emerging common themes, will work with the website team with Kanika to implement the execution of edits.
    - i. Shakeel: suggestion to have Activity coordinators use the Wordpress blog platform to report online recent activities.
6. Recap by Helen:
- a. Final reminder on budget submission to Karl so we can plan better
  - b. Mariko to go to Mendl to propose plans to expand the sustainability recycling program
  - c. Mugs project coordinated between David, Laura S and Joshua to be launched in time for either the East-West Fest or the 50<sup>th</sup> Anniversary event.
  - d. Suggestion for an EWCPA simple fun day-out, a picnic or such.
  - e. Remember to also ask for help when you need it.
7. Next meeting: Feb. 6th, 5 pm, Saturday